

Voalte One - Tip Sheet

Overview

RNs, Nursing Assistants, and Respiratory Therapists use the Spectralink smart phones during their shift at UCI Orange Medical Center. They're located in the nursing station at each unit. There is an app called **Voalte One**. **Each user is assigned a specific phone number**. Follow these directions to find out your phone number. That phone number must be entered into Epic when signing into patients.

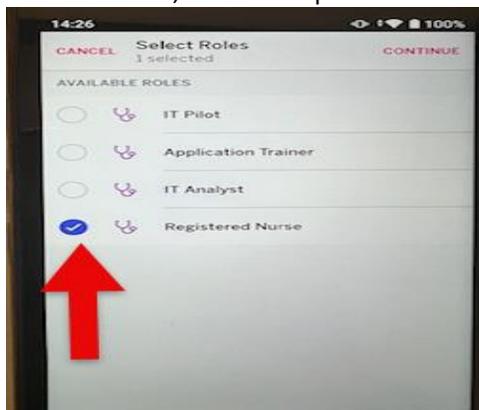
1. Tap **Voalte One** on the home screen of the Spectralink smart phone.
2. Login with your Epic username and password.



3. It will prompt you to **create a 4-digit pin**. Please enter the same password you created. Enter the same Epic password on the 3rd (bottom) box one more time.

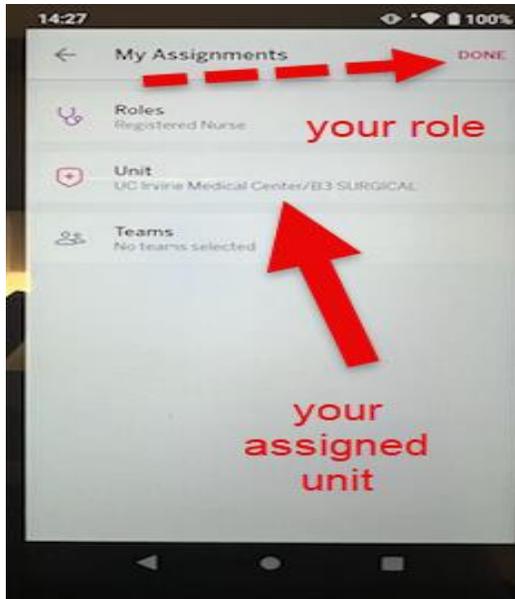


4. Select your role or job title (Registered Nurse, Senior Hospital Assistant, RT)

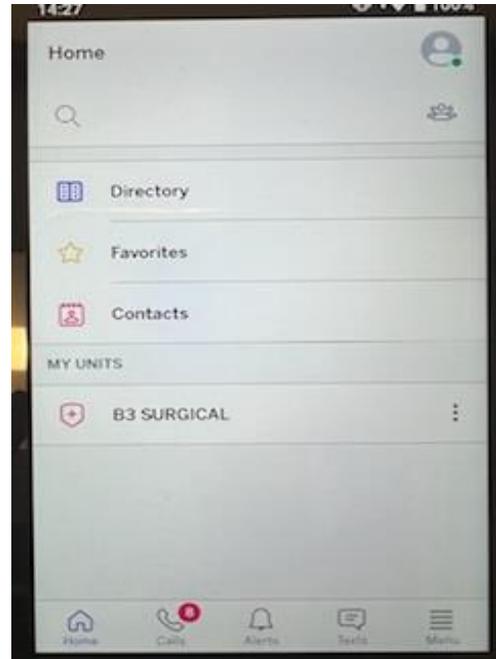


5. Select the building/ nursing unit you are working in.
6. For Registry, ***strike staff***, please select ***SPPO*** as your unit.

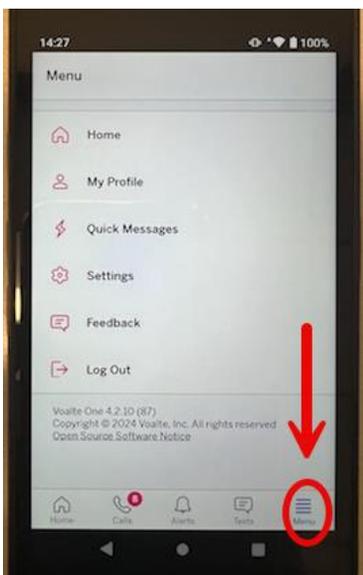
7. Select done on the top right after you have selected your role and unit.



8. This will bring you to the Voalte One homepage.



9. Tap the **Menu** icon on the bottom right. Select the My Profile tab.



10. This page will show your Voalte phone #. Take a picture of this page and log out.

11. **Enter your Voalte phone number into Epic when you Sign-In into patients.** This will show everyone your work phone number on the patients you are working on during the shift.

